# FLEx Session – Lexicon Edit 1

## Objectives

* To be able to add entries.
* To be able to find entries.
* To be able to merge entries.
* To be able to use the help facility.

## Lexicon Edit

The Lexicon Edit view is the most fundamental view. The left side is a tabular browse pane with lexical entries in rows. The right side is the edit pane with one entry at a time. Selecting an entry in the browse pane moves you to that entry in the edit pane.

Start FLEx and open Simple project. In the Lexicon area, click Lexicon Edit.

### How to add an entry?

* + - 1. On the Insert menu, click Entry.

The New Entry dialog box appears.

* + - 1. In the Lexeme Form box, type box.

In the Gloss box, type container.

In the Category box, select Noun.

Click Create.

The entry has been added.

* + - 1. Type Crtrl + E.

In the Lexeme Form box, type heat.

In the Gloss box, type make hot.

In the Category box, select Verb.

Click Create.

The entry has been added.

* + - 1. Click Create a lexicon entry icon in the toolbar.

In the Lexeme Form box, type big.

In the Gloss box, type large.

In the Category box, select Adjective.

Click Create.

The entry has been added.

Have the participants add queen - female ruler - noun.

Have the participants add bill - statement of charges - noun.

Have the participants add strain - sieve - verb.

Have the participants add bit - mouthpiece - noun.

* + - 1. On the Insert menu, click Entry. (Ctrl-E)

The New Entry dialog box appears.

* + - 1. In the Lexeme Form box, type break.

Note that there exists a similar entry.

* + - 1. Click on Go to similar entry.

The break entry is displayed

\* Show Undo (edit definition, edit gloss, undo…)

### How to find an entry?

* + - 1. On the Edit menu, click Find lexical entry. (Ctrl-F)

The Find Lexical Entry dialog box appears.

* + - 1. In the Find box, type brig.

Note that as you type, the program searches for possible entries.

* + - 1. In the Lexical Entries area, select bright. Then click Go To.

The bright entry is displayed.

* + - 1. On the Edit menu, click Find lexical entry. (Ctrl-F)

The Find Lexical Entry dialog box appears.

* + - 1. In the Find box, type ba.

Note that as you type, the program searches for possible entries.

* + - 1. In the Lexical Entries area, select bark. Then click Go To.

The bark entry is displayed.

Have the participants find bring, woodand head.

* + - 1. To move to other entries in the browse pane, you can do one of the following.
* On the Data menu, click First Record icon to go to the first record in the list.
* On the Data menu, click Previous Record icon to go to the previous record in the list.
* On the Data menu, click Next Record icon to go to the next record in the list.
* On the Data menu, click Last Record icon to go to the last record in the list.

Have the participants practice this.

### How to add a second sense to an entry?

* + - 1. Find the wood entry.
			2. In the Insert menu, click Sense.

A second sense has been added to the edit pane.

* + - 1. In the Gloss box, type lumber.

In the Definition box, type Fibrous substance used for furniture, buildings, etc.

* + - 1. Find the big entry.
			2. Click Sense 1 and then click Insert Sense.

A second sense has been added to the edit pane.

* + - 1. In the Gloss box, type important.

In the Definition box, type prominent.

Have the participants find ring and add a second sense call - make phone call.

Have the participants find bit and add a second sense tool part - the cutting part of a tool.

### How to add homographs?

Homographs (totally unrelated meanings) require separate entries, even though they have the same spelling: Fox example, bank that is an establishment for the custody, loan, exchange, or issue of money and bank that is the rising ground bordering a lake, river, or sea or forming the edge of a cut or hollow.

* + - 1. On the Insert menu, click Entry.

The New Entry dialog box appears.

* + - 1. In the Lexeme Form box, type bank.

In the Gloss box, type river edge.

In the Category box, select Noun.

Click Create.

The entry is added. There are now two entries for bank.

* + - 1. In the edit pane, type rising ground bordering a lake, river or sea as the definition.

The entry is updated.

* + - 1. Create a new entry.

The New Entry dialog box appears.

* + - 1. In the Lexeme Form box, type bark.

In the Gloss box, type dogtalk.

In the Category box, select Verb.

Click Create.

In the edit pane, type speak as a dog as the definition.

The entry is added. There are now two entries for bark.

Have the participants add a new entry ring as a homograph with the following info: jewelry - circular metal band worn on the finger.

Have the participants add a new entry bit as a homograph with the following info: a piece - a small piece or quantity.

* + - 1. On the Edit menu, click Delete Record.

The Delete Entry dialog box appears.

* + - 1. Do one of the following
* Click Delete to delete the entry
* Click Cancel to change your mind.

Have the participants create an entry and then delete it.

### Field Context menu

In the edit pane, the section headings and fields have context menus associated with them. Click on the section heading, a blue downward arrow appears. Click on the blue downward arrow, the context sensitive menu appears. You may also right-click the field label to display the context sensitive menu..

### How to merge entries?

* + - 1. Go to entry head 2.
			2. In the Tools menu, click Merge with Entry to merge head entries into one entry (head2 into head1).
			3. Add a new entry: bright - smart - adjective.

Have the participants merge cross 1 and 2 entries.

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### How to merge senses?

* + - 1. Go to entry cross 1
			2. In Sense 1 context menu, click Merge sense into.

Select angry and click Merge. The senses are merged.

* + - 1. Edit gloss to remove annoyed.

Have the participants merge the senses in the entry bring.

### How to move senses into a new entry?

* + - 1. Go to entry duck.
			2. In Sense 2 context menu, click Move sense to a new entry.

Two duck entries appear.

Add the gloss lower to the second duck.

Have the participants make a new entry for one of the senses of mug.

Have the participants make a new entry for one of the senses of bright.

### How to move a sense to another entry?

* + - 1. Move sense 1 of cross 1 to a new entry and then merge the new entry into the other cross entry. There are now three senses in cross 2.

Have the participants move sense 2 of sound 2 into sound 1

## Getting help

There are extensive help facilities within FLEx:

* + - 1. On the Help menu, click Language Explorer.

When using this option, it can be most effective to use the Search or Index tabs.

The Index tab is like searching through the index of a book.

The Search tab is like searching through every word in the book. This is useful for help on obscure topics.

The Contents tab is a table of contents.

Every dialog box and every field has a help option, which accesses the help topic for that very item.

* + - 1. On the Help menu, click Resources.

Additional materials covering more technical issues are found here.

* + - 1. On the Help menu, click Demo Movies.

This is good for quick overview and for showing someone else.

In general, menu options and toolbar buttons display a brief description when you hover the mouse over them.