BCS-FireFox

Back to Basic Computer Skills Training Plan[1]

FireFox Browser

Learning Objectives:

1. Is able to navigate to a web site.
2. Is able to search on the web.
3. Is able to manage the browsing history.
4. Is able to use bookmarks.
5. Is able to add an add-on.

Learning Tasks:

Connection:

What can a browser do for you?

Content:

- Install FireFox
- Start FireFox
- To navigate to a website: enter a web address, also known as a URL, into the address bar, then press Enter. The website will appear.
- To search the web: in the search box, type a search term, then press Enter. Then the search will appear. You can click the drop-down arrow key to select a different engine.
- To navigate in FireFox: use Back, Forward, Refresh and Home buttons
- To open a new window: click the Firefox menu button in the top-right corner of the browser, then select New Window. Alternatively, press Ctrl+N on your keyboard.
- To open a new tab: click the New tab button to the right of any open tabs. Alternatively, press Ctrl+T on your keyboard
- To switch between tabs, click any tab that is not currently selected.
- To close a tab: To close a tab, hover the mouse over any tab and click the Close tab button. Alternatively, you can press Ctrl+W on your keyboard.
- To move tabs: click and drag the tab you wish to move.
- If you want to view two tabs at the same time, it's easy to pull a tab to its own window. Click and drag the tab you wish to pull out of the window.
- To view your browsing history: click the Firefox menu button, click History, and click Show All History. If you can't remember the exact address or name of a webpage you've visited before, you can try searching the history. Enter a search term into the search bar.
- To choose a home page: click the Firefox menu button, click Options. Click General icon and then in the Home Page box, enter url.
- To set Firefox as default browser: click the Firefox menu button, click Options. Click Advance icon. Click General tab. Click Make Firefox the default browser.

Challenge

- To install an extension: click the Firefox menu button, click Add-ons. Click Get Add-ons and play video and explain Add-ons manager. Search adblock. Install Adblock Plus.
- To manage add-ons: click the Firefox menu button, click Add-ons. Click Extensions.
- To add a bookmark: Click the Star icon. If you want to choose a different name or folder for the bookmark, click the Star again. You can then select a different name and folder for the bookmark. When you're finished, click Done.
- To use a bookmark. click Bookmarks icon. Select desire bookmark.
- To manage bookmarks: click Bookmarks icon. Select Show All Bookmarks. The Library window appears. Select BookMarks Menu. Select folder under BookMarks menu. Click Organize.
- If you have many different bookmarks about one topic, you might consider creating different folders to keep them organized, just as you would organize different files on your computer.
- To move a bookmark into a folder: From the Library, click and drag a bookmark into the desired folder
- To move a folder, click and drag the folder.
- To delete a bookmark: right-click the bookmark, then select Delete.
- To search a bookmark: Type an address or search term into the search bar.
- The non-SSL indicator will appear for most websites, which means the site is not using a secure connection. This is not

important for many websites, like a news source or weather forecast, but you should avoid entering sensitive personal information on these pages. The HTTPS indicator will appear if the site is using a secure connection. Always check for this icon when entering sensitive information on the Web, like your credit card number or birth date. A secure connection makes it almost impossible for someone to access your information.

- To manage browsing history: click the Firefox menu button, click History. Click Show All History. Explain.
- To clear browsing history; click the Firefox menu button, click History. Click Clear Recent History.

Changes:

Have the participants do the following exercises.

1. Go to the SIL public web site.
2. Save it as a bookmark.
3. Search for i-DELTA web site
4. Set your home page to www.sil.org[2]
5. When was William Cameron Townsend born? When did he die? What year did he found Wycliffe Bible Translators?

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[1] http://tiki.lingtransoft.info/tiki-index.php?page_ref_id=293

[2] http://www.sil.org