## **Course Instructor Computer Setup**

## Description

- As an instructor, it is important to have your computer setup so that is easy to see from a distance when projected in the classroom.
- If you are going to teach a Paratext Course, I recommend following the steps described here to setup your computer for teaching.
- Here are some suggestions to make that happen. These should work for **Windows Vista**, **Windows 7**, and **Windows 8**.

## **Increase Screen Magnification**

- 1. Go to the **Control Panel**.
- 2. In the *upper-right*, search for *display.*
- 3. Click on Make text and other items larger or smaller.
- 4. Choose **150%**.
- 5. Click **Apply**.
- 6. Logoff your computer.
- 7. *Logon* to your computer.
- 8. Test these settings on the *projector* you will be using, in the *room* you will be teaching.
- 9. If the text is too large from the **back** of the room, try **125%**.

## **Increase Mouse Pointer Size**

- 1. Go to the *Control Panel*.
- 2. In the *upper-right*, search for *mouse*.
- 3. Click on *Change how the mouse pointer looks*.
- 4. In the *Scheme drop-down*, choose the *Windows Standard (Extra Large)* option.
  - a. To avoid confusion, it is best to use a **Standard** scheme rather than **Aero**, **Black**, or **Inverted**.
- 5. Click **Apply**.