

Description

- As an instructor, it is important to have your computer setup so that is easy to see from a distance when projected in the classroom.
- If you are going to teach a Paratext Course, I recommend following the steps described here to setup your computer for teaching.
- Here are some suggestions to make that happen. These should work for **Windows Vista, Windows 7,** and **Windows 8.**

Increase Screen Magnification

1. Go to the **Control Panel.**
2. In the **upper-right**, search for **display.**
3. Click on **Make text and other items larger or smaller.**
4. Choose **150%.**
5. Click **Apply.**
6. **Logoff** your computer.
7. **Logon** to your computer.
8. Test these settings on the **projector** you will be using, in the **room** you will be teaching.
9. If the text is too large from the **back** of the room, try **125%.**

Increase Mouse Pointer Size

1. Go to the **Control Panel.**
2. In the **upper-right**, search for **mouse.**
3. Click on **Change how the mouse pointer looks.**
4. In the **Scheme drop-down**, choose the **Windows Standard (Extra Large)** option.
 - a. To avoid confusion, it is best to use a **Standard** scheme rather than **Aero, Black,** or **Inverted.**
5. Click **Apply.**