Completing Project Information

In the Project tab:

1. Click About This Project.
2. In each field, type or choose metadata.
    1. Be aware that SayMore copies the location metadata to corresponding fields when you add a session. If you change this location metadata SayMore does not update the corresponding fields in existing sessions.
    2. About this Project: Help for these Fields
    3. Access Protocol: Help for Access Protocol
    4. Description Documents: How these are archived
    5. Other Documents: How these are archived
    6. Progress (Refresh View)
3. Click Description Documents.  This is where you add files that describe the project and the corpus. Enter file metadata.
4. Click Other Documents.  This is where you add files that are not specifically "descriptive documents" nor apply to a specific session or person.